INTREN Job Brief


<table>
<thead>
<tr>
<th>Customer:</th>
<th>Work Order #:</th>
<th>Date:</th>
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<tbody>
<tr>
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<table>
<thead>
<tr>
<th>Job Location:</th>
<th>Nearest Medical Facility:</th>
</tr>
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<tbody>
<tr>
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</table>

<table>
<thead>
<tr>
<th>Foreman/CL:</th>
<th>GF:</th>
<th>Competent Person:</th>
</tr>
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<tbody>
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<table>
<thead>
<tr>
<th>Weather</th>
<th>Temp:</th>
<th>Wind Speed:</th>
<th>Precipitation:</th>
</tr>
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<tbody>
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<table>
<thead>
<tr>
<th>Work Type:</th>
<th>Electrical</th>
<th>Boring</th>
<th>Gas</th>
<th>Civil</th>
<th>Substation</th>
<th>Other:</th>
</tr>
</thead>
<tbody>
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Scope of Work to be Performed:

<table>
<thead>
<tr>
<th>Critical Job Task / Hazard</th>
<th>Preventative Measures/Barrier</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
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<tr>
<td>2.</td>
<td></td>
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<tr>
<td>3.</td>
<td></td>
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<tr>
<td>4.</td>
<td></td>
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</tbody>
</table>

Identify Hold Points:

<table>
<thead>
<tr>
<th>Work Area Protection:</th>
<th>Draw WAP Diagram:</th>
</tr>
</thead>
<tbody>
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</table>

Traffic Flow:

- [ ] Heavy
- [ ] Medium
- [ ] Light

Following Traffic Control Plan?: [ ] Yes [ ] No

MUTCD Tad #:

Approx. # of Cones Placed:

# Signs Placed:

Is a Flagger Needed: [ ] Yes [ ] No

ZONE OF PROTECTION (ZOP) [ ] NA

<table>
<thead>
<tr>
<th>Live Until Proven Dead!</th>
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</thead>
<tbody>
<tr>
<td>[ ] Undispatched Grounds</td>
</tr>
<tr>
<td>[ ] Tested &amp; Grounded</td>
</tr>
<tr>
<td>[ ] LOTO / Hold Off / Tags Placed</td>
</tr>
<tr>
<td>[ ] ZOP Established</td>
</tr>
<tr>
<td>[ ] Crew Understands ZOP</td>
</tr>
<tr>
<td>[ ] Potential Backfeed Identified</td>
</tr>
</tbody>
</table>

Minimum Approach Distance:

Line/Feeder/Circuit #:

Clearance / Admin Orders Reviewed # is:

3-Part Communication w/ Designated Authority: [ ] Yes [ ] No

Voltage = Primary: | Secondary: | Types of Tags: |
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Types of Tags: [ ] Undispatched Grounds [ ] Tested & Grounded [ ] LOTO / Hold Off / Tags Placed [ ] ZOP Established [ ] Crew Understands ZOP [ ] Potential Backfeed Identified

Equipment #’s Recorded: [ ] Yes [ ] No

Number of Grounds:

8/5/2015
EXCAVATION: □ NA

Rules to Dig By Completed: □ Yes □ No □ NA

Inspected Area for Unmarked Facilities: □ Yes □ No

Secured Unattended Excavations: □ Yes □ No

One Call Numbers: Start Date:

Additional Tickets: See Attached Forms

Check Boxes Below that Only Apply to Your Job Site

<table>
<thead>
<tr>
<th>Electric:</th>
<th>Gas:</th>
<th>Telecommunication:</th>
<th>Water:</th>
<th>Sewer:</th>
<th>Other:</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Yes □ No</td>
<td>□ Yes □ No</td>
<td>□ Yes □ No</td>
<td>□ Yes □ No</td>
<td>□ Yes □ No</td>
<td>□ Yes □ No</td>
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</table>

Soil Type: □ Type A Soil □ Type B Soil □ Type C Soil

Estimated Depth of Excavation: FT.

Excavation Protection System Used for Excavation of 5 ft. or Greater that Meets Soil Type: □ NA

□ Trench Box □ Shoring □ Benching □ Sloping

Ladder in Excavation at 4 ft. and Every 25 ft.: □ Yes □ No □ NA

Water Accumulation Controlled: □ Yes □ No □ NA

Engineer Approved Plan for Excavation in Excess of 20 ft. on Site: □ Yes □ No □ NA

CONFINED/ENCLOSED SPACE: □ NA

Will the Job Require Confined Space Entry: □ Yes □ No

Will a Permit be Required: □ Yes □ No

Attendant Name: Percent Oxygen: Percent Oxygen (Mid-Shift): 

Emergency Retrieval System Readily Available: □ Yes □ No

Space is Barricaded to Prevent Fall In: □ Yes □ No

Blower Readily Available to Force Air Ventilate: □ Yes □ No

PPE:

□ All Basic PPE Worn

- Hard Hat (ANSI Z89)
- Safety Glasses (ANSI Z87)
- High Viz Vest/Clothing (ANSI 107)
- Work Glove (ANSI 105)
- Safety Toed Boot (ANSI Z41)

□ Primary Gloves

□ Sleeves

□ FR Clothing

□ Other:

Electrical Hazards: □ NA

Site Conditions/Environmental:

□ Inspect all Rubber Goods

□ Rubber Properly Placed

□ Inspect All Live Line Tools

□ Equipment Checked/Calibrated

□ Inspect Pole Condition

□ Equipment Grounded

□ System Neutral

□ Pole Ground

□ Anchor

□ Screw Ground

□ Other: ____________________________

Why: ____________________________

□ LOFFA Set Properly

□ Site Walk Down Complete

□ Uneven Surfaces

□ Ice/Mud/Snow

□ Public Protected

□ Pinch Points Identified

□ Leaking Equipment

□ Working Near a Wetland

□ Poison Ivy/Oak

□ Wild Life Concerns

□ PCB Contaminants Presents

□ Emergency Escape Plan

□ Proper Dewatering

□ Fire Protection Tools Checked

Mobile Equipment:

□ DVIR Completed

□ 360 Walk Around

□ Use of Spotter

□ Operator Wearing Seatbelt

Load Properly Secured

□ Equipment Barricaded

□ Public Protected

□ Qualified Operator

Mid-Shift / Scope of Work Change:

Weekly Discussion Topic:

Other:

Event Free Clock:

Special Health Concerns Identified:

Please Write Your Own Name After Being Briefed

Roles and Responsibilities of Each Employee

Initial After Rebrief

Initials of Visitors:

Upon Completion Retain this Job Brief for the Job Pouch